

**New Customer Onboarding Form****Section 1: Business Information**

Indicate Business Ownership: ☐ Sole Proprietorship ☐ Partnership ☐ Corporation			
LEGAL BUSINESS NAME (hereinafter the "Client")			
BILLING ADDRESS	CITY	POSTAL CODE	
YEARS IN BUSINESS	FEDERAL BUSINESS NUMBER		
SHIPPING ADDRESS	CITY	POSTAL CODE	
OWNERS/OFFICERS			
NAME	TITLE	SIN	PHONE #
NAME	TITLE	SIN	PHONE #
NAME	TITLE	SIN	PHONE #
NAME	TITLE	SIN	PHONE #
ACCOUNTS PAYABLE CONTACT			
NAME	PHONE #	EMAIL ADDRESS	

CHECK PRODUCTS REQUIRED		
☐ Bulk Diesel	☐ Bulk Gasoline	☐ Propane
☐ Heating Oil	☐ Lubricants	☐ Tank/Equipment Rentals

TAX EXEMPTIONS	
Saskatchewan Fuel Tax Exemption Permit	
☐ Not applicable	Account type (i.e. Farmer): _____
☐ Applicable	Account Number: _____
<i>*Please attach related permit if available</i>	
Federal Carbon Tax Exemption	
☐ Not applicable	☐ Registered Emitter or User Exemption Certificate
☐ Farmer Exemption Certificate	☐ Registered Distributor Exemption Certificate
☐ Fisher Exemption Certificate	
Exemption Number: _____	
<i>*If applicable you must provide a copy of federal exemption certificate</i>	

**GST Tax Exemption**

- ☐ Not applicable
☐ Applicable

Account Number: _____

Please provide copy of certificate/letter*PST Tax Exemption**

- ☐ Not applicable
☐ Applicable

License Number: _____

Please provide copy of certificate/letter*On-reserve Customer or Customer Operating on Federal Land**

If you are a retail station on reserve land, or a storage tank located on federal land, (including systems in federal parks owned or operated by private companies), or a Federal Government entity, please provide your EC# on your storage tank.

EC# _____

Applicable fuel product: _____

EC# _____

Applicable fuel product: _____

Section 2: Credit Application**BANKING INFORMATION**

BANK NAME

CONTACT NAME

ADDRESS/CITY

PHONE #

TRADE REFERENCES

COMPANY NAME

ADDRESS/CITY

PHONE #

EMAIL ADDRESS

CONTACT NAME

COMPANY NAME

ADDRESS/CITY

PHONE #

EMAIL ADDRESS

CONTACT NAME

COMPANY NAME

ADDRESS/CITY

PHONE #

EMAIL ADDRESS

CONTACT NAME

ACCOUNT AGREEMENT

The information set forth in the account application is for the purpose of obtaining credit and is warranted to be true. The Client hereby authorizes Polar Oils LP to investigate all references and customary credit information sources including consumer credit reporting repositories regarding my/our credit and financial responsibility for the purpose of obtaining credit and for periodic review for the purpose of maintaining the



credit relationship. The Client hereby authorizes and retain Polar Oils LP To supply petroleum and other goods and services as requested by me from time to time.

CREDIT TERMS

All invoices are due in full as the terms indicated on the invoice. The Client agrees to pay interest of two percent (2%) per month compounded monthly (26.82% per annum) on all invoice amounts not paid within 30 days. Should there be any issue with the invoice, the Client agrees to advise Polar Oils LP within thirty (30) days from the date of the invoice. Polar Oils reserves the right to change the credit terms at any time. The Client acknowledges that Polar Oils reserves the right to refuse to provide goods and services to clients whose accounts are in arrears.

JURISDICTION, LAWYER FEES, AND COSTS

In the event of default, and if this account is turned over to an agency and/or lawyer for collection, The Client agrees to pay all legal fees on a solicitor and own client basis. This agreement shall be governed by and interpreted in accordance with the laws of Saskatchewan, and it is agreed that any dispute shall be adjudicated in the Court of King's Bench in the Judicial Center of Saskatoon

AUTHORIZATION FOR AUTOMATIC ACCOUNT DEBITS BY ELECTRONIC FUNDS TRANSFER

The Client hereby authorizes Polar Oils LP to initiate recurring variable debit entries and to initiate, if necessary, credit entries and adjustments for any debit entries in error to my (our) bank account indicated below and the financial institution named below, to debit and/or credit the same to such account. **The client agrees there will be a \$25.00 charge for any insufficient fund transaction and a daily \$25.00 charge for each day the Client requests that its draft be delayed.**

BANK INFORMATION FOR AUTOMATIC ACCOUNT DEBITS

FINANCIAL INSTITUTION #	TRANSIT #	ACCOUNT #

The Client understands that the transaction date will be consistent with Polar Oils LP's current terms as indicated on the invoice for bulk deliveries and all other purchases. The Client understands that this serves as Polar Oils LP's only notification about any entries made to its bank account indicated above. This authority is to remain in full force and effect until Polar Oils LP has received **written notification** from the Client of its termination in such a time and in such a manner as to afford Polar Oils LP and the financial institution named above a reasonable opportunity to act on it.

***PLEASE ATTACH BLANK VOID CHEQUE**

The CLIENT hereby confirms to agrees to all of the above.

PHONE #	DATE (dd/mm/yy)	EMAIL ADDRESS
NAME		SIGNATURE

PHONE #	DATE (dd/mm/yy)	EMAIL ADDRESS
NAME		SIGNATURE



PERSONAL GUARANTEE

In consideration of Polar Oils LP Agreeing to supply goods and services to the Client on credit, I hereby guarantee (in my personal capacity) to pay all monies due and owing to Polar Oils LP by the Client, inclusive of all interest charges and legal fees.

Name (Printed)	Position/Title
Signature	Date (dd/mm/yy)

*Please send completed credit applications to the following email: accounting@polaroils.com